



28 February 2018

Dear Parent/Carer

Following my letter earlier in the week and the continued concerns about the adverse weather forecast for during the day on Thursday and Friday it would seem appropriate to outline our plans as they stand.

We intend to open as normal and will monitor the day as it progresses. We will keep parents informed if as predicted in the amber weather warning, snow becomes an issue for safety at the school and on the roads. If we feel that the safety of students and staff both in school and on their potential journeys home could be at risk we will inform parents via email and text, especially if we have to close early. I do appreciate that you will want to contact the school but to avoid being inundated with phone calls we will use these as our means of communication.

In the event of having to close during the day we will use our usual methods of communication and also inform staff to authorise students to contact you or a named contact using their mobile phones, can we ask you to ensure that they have the numbers they need to do this. When the student has confirmed they have made contact then the member of staff will allow them to leave the school site. Any student unable to make contact will be asked to wait in the main hall until contact has been made. Students without phones will be able to use the school system.

Students who normally travel on our Xela 501 Bus Service will be able to travel home by bus as we have an agreement with Xela to bring forward the service from its normal time if required. Parents/Carers not wishing students to travel home early will need to contact the school and make alternative arrangements for collection.

Our aim will be to remain open as long as it is safe to do so. We appreciate that many of you are working parents and will have to make arrangements if we have to close. We will endeavour to inform you either during the day or Friday morning as promptly as we can via email and text, the website and HCC emergency closure website.

The purpose of this update is purely a precaution and having a clear plan in place. The decision to close the school is never taken lightly and will be based on the weather conditions and the safety of students and staff.

Thank you for your continued support

Yours sincerely

L. Croke (Ms)

Headteacher

If, at any time, you should require special arrangements to be made when visiting the school and/or in order to participate fully in supporting your child at school (e.g. an accessible venue for meetings, if you are a wheelchair user, assistance with translation of documents or enlarged copies of communications etc.), please do not hesitate to let us know.

www.thehambleschool.co.uk

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