

# The Hamble School

## Charging for Student Activities Policy

### Rationale

The Education Reform Act recognises the principle of free school education whilst enabling charges to be made for certain activities.

### Purpose

- The Hamble School recognises the valuable contribution that the wide range of additional activities, including clubs, trips and residential experiences can make towards students' personal and social education. The school aims to promote and provide such activities both as part of a broad and balanced curriculum for the students of the school and as additional activities.

### Guidelines

- Charges will not be made for any activities which form part of an examination syllabus or are in fulfilment of National Curriculum requirements. Voluntary contributions may be invited for trips and activities that take place mainly within school hours, however, where voluntary contributions are requested, if insufficient contributions are received the activity may not take place.

### Music Tuition

- Instrumental music tuition and/or loan of instruments may be compulsorily charged on a termly basis. No charge will be made if the loan of instruments or tuition fees are required as part of a public examination or National Curriculum course.

### Materials

- In practical subjects, parents may be asked for a full or partial cost of materials or ingredients if they have indicated in advance that they wish to own the finished product.

### Trips

- Trips that take place mainly out of school hours are chargeable. If the trip forms part of the National Curriculum, part of a public examination or part of religious education, no charge is made.

### Residential Activities

- For residential activities or trips taking place out of school, the school will charge the actual costs of the activity or trip.

### Examination Fees

- The cost of examination entries for subjects taught within the school will normally be met by the school. In cases where candidates fail to meet the school's entry criteria but still wish to be entered, they may be asked to pay the entry fee. Candidates who fail to attend the examination, without production of a medical certificate, will be asked to pay full entry fees.

### Breakages and Damages

- Parents may be asked to pay for or towards the cost of making good, damage to the school's property, such as broken window or defaced book, where this is the result of the students behaviour.

## Financial Support

- Requests from parents for financial help and assistance towards the cost of activities need to be submitted in writing to the Headteacher for consideration. This may result in a contribution towards, but not full cost, of the activity or an agreement to a monthly repayment plan. Full financial disclosure will be necessary but complete confidentiality will be observed and assured in all such matters.

## Insurance Cover for Educational Visits

- Hampshire County Council holds a School Journey Insurance Policy. Details are held in the school office.

## Community Facilities

- The Community Centre facilities work outside of the school 'Charging for Student Activities Policy'.

Title of Policy	Charging for Student Activities Policy
Review Cycle	3 Years
Policy reviewed by	MBE/KRN
Committee responsible	FP&SD
Statutory/Discretionary/School	Statutory
Date of FPSD approval	14 June 2016
Date of approval by FGB	28 June 2016
Date of next review by FGB	June 2019