

PROVIDER ACCESS POLICY

1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 11 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the Education Act 1997.

This policy shows how our school complies with these requirements.

3. Student entitlement

All students in years 8 to 11 at The Hamble School are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact Jemma Morgan, Assistant Headteacher.

Telephone: 02380452105

Email: jmorgan@thehambleschool.co.uk

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

In the following table, are some examples of the opportunities provided for training and education providers to speak to students and/or their parents/carers:

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 8		Careers Fayre	Raising aspirations assembly
YEAR 9	Raising Achievement Evening	Careers Fayre	Raising aspirations assembly
YEAR 10	Raising Achievement Evening	PSHRE day JobsFest Careers Fayre	Career appointments with Hampshire Futures Raising aspirations assembly
YEAR 11	Career appointments with Hampshire Futures College assemblies Apprenticeship assembly Raising Achievement Evening	Career appointments with Hampshire Futures Careers Fayre	Career appointments with Hampshire Futures Raising aspirations assembly

4.3 Granting and refusing access

The school calendar varies from year to year so providers need to contact the member of staff named above to identify the most suitable opportunity.

Access to students and/or parents will be granted on the understanding that information and guidance offered by providers is related to technical courses and apprenticeship opportunities only.

4.4 Safeguarding

Providers will be expected to meet the school's safeguarding requirements which can be found in the Safeguarding Policy Statement accessible on the school website. Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

4.5 Premises and facilities

The school will make the main hall and classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available projectors and other specialist equipment to support provider presentations.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Reception to be made available to students.

5. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students are monitored by Jemma Morgan, Assistant Headteacher.

This policy will be reviewed Jemma Morgan, Assistant Headteacher, annually.

At every review, the policy will be approved by the governing board.

Title of Policy	Provider Access Policy
Review Cycle	1 Year
Policy reviewed by	JMN
Committee responsible	Learning & Achievement
Statutory/Discretionary/School	Statutory
Date of last approval by FGB	30 November 2021
Date of next review by committee	September 2022
Date of next review by FGB	November 2022