

28 November 2023

Dear Parents/ Carers

### **Parent Governor Vacancy**

The Hamble School currently has a vacancy for the role of parent governor.

The school's governing board is responsible for providing confident and strategic leadership, and creating robust accountability, oversight and assurance for the school's educational and financial performance. The board is passionate about education and is committed to continuous school improvement, to ensure the best possible outcomes for our students.

As a parent governor, you will work with the board to make sure it effectively carries out the duties referred to above. You will also play a vital role in bringing a parental perspective to the governing board, but you're not there to speak on behalf of the parent body.

To be a parent governor, you should have:

- A strong commitment to the role and to improving outcomes for children
- Good inter-personal skills, curiosity, and a willingness to learn and develop new skills.

The approximate time commitment involved would be six Full Governing Body meetings a year, usually on a Tuesday starting at 6:15 pm and finishing no later than 8:15 pm. You would also be allocated to a committee (focusing on either financial or curriculum matters) which would meet approximately three times a year, again, usually on a Tuesday, for a maximum of 2 hours. Please note that meetings involve a degree of pre-reading and there may also be the occasional ad-hoc meeting during the year. Governors are involved in two monitoring visits to the school per annum and are invited to school events. There is also the requirement that governors attend regular training sessions, which can be accessed both online and in person, individually or as a whole board.

The Governing Body requires a range of knowledge and skills; governors need not be experts in the field of education; an interest in the school and the welfare of our students is paramount. In return, we are able to offer you full training and support, and a valuable boost to your CV and continued professional development.

**[www.thehambleschool.co.uk](http://www.thehambleschool.co.uk)**

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Satchell Lane, Hamble, Southampton, SO31 4NE

Headteacher: Miss L Cambridge, BSc (Hons), MA Ed. NPQH



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If you feel you are able to support the school in this way, please download an application form from our website [www.thehambleschool.co.uk](http://www.thehambleschool.co.uk) or email the clerk to the governors – [dkaye@thehambleschool.co.uk](mailto:dkaye@thehambleschool.co.uk). Completed forms should be emailed to the clerk. The closing date for applications is 4:00pm on Tuesday 12 December.

If you require further information, please email Diane Kaye, Clerk to the Governors, on the above email address or telephone the school.

Yours faithfully



**Mrs H Craggs**  
Chair of Governors

*Guidelines and information for prospective governors, together with full details about how vacancies are filled can be found on the Hampshire County Council website at <https://www.hants.gov.uk/educationandlearning/governors/volunteer>*

*Please note that, for the protection of children, all governor appointments are subject to an identity check.*

*The definition of Parent for this purpose is:*

- all natural parents whether they are married or not;*
- any person who has parental responsibility for a child or young person;*
- any person who has care of a child or young person, i.e. lives with and looks after the child.*

*If there are more applications than vacancies, we will hold an election.*

*If, at any time, you should require special arrangements to be made when visiting the school and/or in order to participate fully in supporting your child at school (e.g. an accessible venue for meetings, if you are a wheelchair user, assistance with translation of documents or enlarged copies of communications etc.), please do not hesitate to let us know.*