

Friday 31 January 2025

Dear Parents/Carers

Work Experience – October 2025

We are pleased to announce that as part of our Careers guidance and advice programme students will have an opportunity to take part in Work Experience in October 2025.

Work experience is a valuable aspect of education that provides students with the chance to gain practical skills, explore potential career paths and develop a deeper understanding of the professional world.

The placements will take place Wednesday 22 October 2025 to Friday 24 October 2025 with the possibility of continuing through to the October half term if students wish.

We will be working with the Education Business Partnership (EBP) to organise the placements for our students; they have over 20 years of experience connecting schools and business together. We will be hosting an information evening for you on Wednesday 26 February from 6pm to 7pm.

This evening will provide you with information on how the process will work and how EBP will be supporting your child to find a work placement. To sign up to this event please fill in the following form https://forms.office.com/e/jNH7gaRg5p

The fee for Work Experience will be £44 per student, this covers the cost of sourcing the placements, carrying out health and safety checks and all of the insurance fees for the placements which are all provided by EBP. This fee can be paid in full or over three payments via Scopay, £15 due by 1 March 2025, £15 due by 1 April and £14 due by 1 May 2025. This will allow us to collate what students want to take part in and then for us to organise their log in for the work experience system.

We look forward to seeing you for the information evening and for your support with the work experience programme.

Yours faithfully

Mrs S Turner

Head of Design & Technology

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If, at any time, you should require special arrangements to be made when visiting the school and/or in order to participate fully in supporting your child at school (e.g. an accessible venue for meetings, if you are a wheelchair user, assistance with translation of documents or enlarged copies of communications etc.), please do not hesitate to let us know.