

30 March 2022

Dear Parent/Carer

## Yr11 Prom – Change of Date

I am writing to inform you that due to unforeseen circumstances at Chilworth Manor, we have had to change the Yr11 Prom date. The new date will be **Monday 4<sup>th</sup> July** the venue will remain the same. We apologise for any inconvenience caused.

As we are yet to issue the finer details of the event, I am hopeful that this will not be a problem for the students; if anything, I am hoping that the slightly earlier date may help with a potential earlier getaway for those wishing to take advantage of going on a holiday in term time.

I will looking forward to contacting you again in the near future with the full details of the Prom, we look forward to inviting all students who have been actively working towards achieving their 500 Prom points.

Thank you for your understanding in this matter. Of course, if you have any questions, please do not hesitate to get in touch with your child's tutor, Mrs Griffiths (Assistant Head of Year) or myself.

Kind regards

Mrs N Emmett-Callaghan Head of Year 11

If, at any time, you should require special arrangements to be made when visiting the school and/or in order to participate fully in supporting your child at school (e.g. an accessible venue for meetings, if you are a wheelchair user, assistance with translation of documents or enlarged copies of communications etc.), please do not hesitate to let us know.

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