

21 June 2023

Dear parent/ carer

## **Re: Tutor Group Changes from September 2023**

At The Hamble School, we believe that the role of the tutor is very significant and important in the lives of our students and their parents/ carers. Wherever possible, we aim to keep tutors and tutor groups together as they progress through the school. We encourage you to contact your child's tutor and to maintain communication through email wherever necessary. Whenever you have an issue or require advice, your child's tutor serves as your link to the school and should be your first port of call.

As a result of Mr Tweedle moving to join our specialist Year 11 team in September 2023, Mrs Kinahan and Mrs Day will be taking on the tutor group in the new academic year. Mrs Kinahan and Mrs Day are already members of staff at the school so have a good understanding of our ethos. Mrs Kinahan is the current Acting Head of Year (maternity cover) and therefore has an oversight of students in the year group already.

Please be assured that we will support all students with the change to ensure a smooth transition. If you have any questions about the changes outlined above, please do not hesitate to contact Mrs Kinahan in the first instance.

Yours sincerely

Mrs S Pennington-Chick Deputy Headteacher

If, at any time, you should require special arrangements to be made when visiting the school and/or in order to participate fully in supporting your child at school (e.g. an accessible venue for meetings, if you are a wheelchair user, assistance with translation of documents or enlarged copies of communications etc.), please do not hesitate to let us know.

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