

Tuesday 20 October 2026

Dear Parent/ Carer

Written Communication with The Hamble School

At The Hamble School we value positive, respectful and constructive relationships with our families. Open communication between home and school is essential in supporting students and ensuring that any concerns can be addressed quickly and effectively.

Recently, we have seen an increase in correspondence that appears to have been generated using artificial intelligence (AI). Whilst AI can be a useful tool for checking spelling, grammar or helping to structure a message, we encourage Parents/ Carers to ensure that any communication sent to the school reflects their own views, experiences and concerns.

One of the challenges with AI-generated correspondence is that it can sometimes include inaccurate assumptions, misunderstand school procedures or create a tone that is more formal or confrontational than intended. Our priority is always to understand what the student is experiencing and to work with families to provide the right support. We would much rather hear directly from you, in your own words. A clear explanation of what has happened, why you are concerned and the outcome you are seeking is often the most effective way for us to understand the situation and respond appropriately.

We would also encourage families to think carefully before entering personal information into AI platforms. Information relating to your child, other students or members of staff may be sensitive or confidential. Parents/ Carers should ensure that they do not share personal data unnecessarily and should consider the privacy implications before uploading information to any third-party AI service.

We would also like to remind our community of the importance of respectful communication. We ask that communications to the school are courteous and respectful, even where there may be disagreement or frustration. Positive dialogue helps us work together more effectively and ultimately benefits the student.

www.thehambleschool.co.uk

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Headteacher: Miss L Cambridge, BSc (Hons), MA Ed. NPQH, NPQEL



Our shared aim is to achieve the best possible outcomes for every student. By working together and maintaining respectful communication, we can ensure that our time and energy remains focused on what matters most: supporting our students to succeed.

Yours faithfully

A handwritten signature in black ink, appearing to read 'S Valleley'. The signature is written in a cursive, flowing style with a large initial 'S'.

Mrs S Valleley

Deputy Headteacher

If, at any time, you should require special arrangements to be made when visiting the school and/or in order to participate fully in supporting your child at school (e.g. an accessible venue for meetings, if you are a wheelchair user, assistance with translation of documents or enlarged copies of communications etc.), please do not hesitate to let us know.